

Red Funnel Voucher Scheme application form

CONTACT DETAILS

Name of organisation

Name of main contact person

Address for correspondence

Post code

Telephone (day)

Telephone (evening)

Email

2) Describe your organisation and the benefit it provides to the community.

Organisation start date: _____ Unrestricted reserves: _____

Annual income (for last complete year) : _____

Please attach a signed copy of your organisation's constitution / terms of reference

3) Describe the activity you are planning, the number of people travelling and how the group will benefit from this activity ?

4) How will your group travel to the mainland? (e.g. foot passenger on Red Jet, mini-bus on car ferry)

Estimated cost:

Declaration

I am authorised to submit this application on behalf of the organisation named within and we confirm that the information enclosed is correct. We give permission for Hampshire & Isle of Wight Community Foundation and its partner organisations to record the information contained in this form electronically. We understand that if we are offered a voucher we will be expected to agree to comply with all terms and conditions before any voucher can be used.

Signature

Date

TERMS AND CONDITIONS

- Book when you have firm plans for travel; Call Paula Lewis at Red Funnel during regular office hours to book the ticket and to make arrangements to pay for any additional amount. and quote the code provided by the HIWCF
- Any subsequent changes will need to be made through Red Funnel. No additional funding will be available for additional charges for any changes
- All special conditions included in the voucher offer letter and any attached correspondence will be complied with.
- You will be sent a Monitoring and Evaluation Sheet to complete. This should be returned to HIWCF within the timescale specified at the time of the Voucher being awarded. You must provide the following information:
 - i. Details of achievements specified in your application or subsequently agreed with ourselves and included in your offer letter; copy of the Red Funnel ticket or e-ticket.
 - ii. Photographs (if possible digital) of the activity that the voucher was used for
- Your travel must be completed by the date specified in the voucher offer letter
- The voucher must not be used for any travel other than that outlined in the application.
- If all or part of the voucher is not used for the reasons specified and/or by a date specified in the voucher offer letter, the amount must be paid back to HIWCF.
- If any element of the voucher is misused the full value of the voucher awarded must be paid back to HIWCF.
- HIWCF reserves the right to use any photographs or details of the project in any future literature and/or promotions.
- Any publicity regarding this Voucher or Project should include Red Funnel and HIWCF branding.
- Acknowledgement of support given by Red Funnel and HIWCF should be made in all literature produced by the voucher recipient.
- Red Funnel will be notified and invited to attend any promotional or public launch pertaining to this award.
- HIWCF will, under no circumstances, be liable for any damage, injury or loss of any kind whatsoever to any property or persons occurring as a result of activities undertaken with this Award. This voucher was awarded on the basis of information supplied to HIWCF at the time of application. If any of this information is subsequently found to be misleading, inaccurate or false then the value of the voucher must be paid back to HIWCF in full.

We agree to the Terms and Conditions detailed above.

SIGNATURE : _____ **NAME :** _____

ORGANISATION : _____ **DATE:** _____

* the Isle of Wight Community Fund is a subsidiary of the Hampshire and Isle of Wight Community Foundation